

# SeniorTechEd

Providing Technology Education for Adults

Class and Seminar Offerings  
2020 Sep - Oct – Online ZOOM

Course Information: Raleigh Senior Tech Ed

919-954-3688

<https://www.RaleighSeniorTechEd.org>

 [Raleigh SeniorTechEd](#)

Ages: Adult

Registration forms available:

- 1) **Online:** @ [www.raleighseniorteched.org/schedule/](http://www.raleighseniorteched.org/schedule/) **NEW Online** process: direct payment through PayPal or credit/debit card. OR print a mail-in invoice &/or Registration Form. Completed forms can be mailed with check for class fee to: Raleigh SeniorTechEd – 6300 Creedmoor Rd. # 170-224 – Raleigh, NC 27612
- 2) **Call** SeniorTechEd @ **919-954-3688** (leave message with name, address & phone #) Ask for Registration form to be mailed to you.
- 3) **Attached** to this Schedule

## Open Help Workshop

Currently there are **NO on-site** Workshops. Thank you for your cooperation during this challenging period.

**Help Workshops** – Got questions about using your PC/Laptop? Apple devices? Smart phones? Applications? Get **FREE** one-on-one assistance for a variety of technology challenges from our experienced volunteers. Just [CLICK HERE](#) to go the SeniorTechEd website to register for Help Workshop. An RSTE volunteer will contact you as soon as possible to address your technology question or problem. And it's all **FREE!**

Please check our website: [www.raleighseniorteched.org/schedule/](http://www.raleighseniorteched.org/schedule/) for details/link to Zoom sessions.

## Classes and Seminars **Registration Required**

All classes will be hosted on the **Zoom** app platform. Courses are based on Microsoft Windows 10 operating system, unless noted otherwise. Sessions are two hours in length unless noted otherwise.

### PC System

### Windows Technology

#### **Windows Backup**

**(Advanced Level)**

**Fee: \$10.00**

**Seminar** Pre-Req: *Going Further with Your PC* or equivalent.

**Tom Ogburn**

Learn the importance of backing up your computer onto various storage devices. Students will learn how to automate regularly scheduled computer backups. Several methods of backing up data will be discussed.

Zoom	10/1/2020	Thursday	1:30 – 3:30
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### Apps

#### **Google – More Than a Search Engine**

**(Intermediate Level)**

**Fee: \$10.00**

**Seminar** Pre-Req: experience with internet browsing

**Alice Jones**

When you have a question about something or want to learn more about it, you might say, "I'll Google it". But there's more to Google than just Search capabilities - this seminar will introduce you to many of the other apps and functions that are part of Google.

Zoom	9/15/2020	Tuesday	1:30 – 3:30
Zoom	9/29/2020	Tuesday	1:30 – 3:30
Zoom	10/9/2020	Friday	1:30 – 3:30
Zoom	10/23/2020	Friday	1:30 – 3:30

**Class and Seminar Offerings**  
**Sep - Oct 2020**  
**( Continued )**

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**Using the Internet:**

**Cloud Computing - Introduction Seminar** (Advanced Level) **Fee: \$10.00**  
**Tom Ogburn**  
 Pre-Req: None.

Introduction to Cloud Computing is an overview of the basics of using the "Cloud" for data storage, document backup and utilizing cloud-based applications. Will discuss cloud vendor services like Microsoft's OneDrive, Google Drive, Dropbox, etc.

Zoom	9/16/2020	Wednesday	10 - Noon
Zoom	10/29/2020	Thursday	1:30 – 3:30

**Using the Internet – Connecting Using Facebook Seminar** (Begin/Intermed. Level) **Fee: \$10.00**  
**Eileen Buch & Suzette Brown**  
 Pre-Req: None.

Get connected! Find friends, family members, businesses, groups, organizations, and more using Facebook. Set up an account, add a profile picture and information, and start posting, sharing, and learning.

Zoom	10/7/2020	Wednesday	10 - Noon
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**Using the Internet - Shopping Online with eBay Seminar** (Begin/Intermed. Level) **Fee: \$10.00**  
**Eileen Buch**  
 Pre-Req: None.

Have you thought about buying or selling on eBay? Ebay is the place to buy almost anything you want and to sell almost anything you do not want. Learn how to search, buy/sell items, shipping/receiving and steps to get started. Set up an eBay and PayPal account, if you can prior to class. If not, you will want to after the class!

Zoom	10/13/2020	Thursday	4 – 5:30
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**Apple Technology**

**iOS #1: iPad/iPhone: Introduction to the "Basics" Seminar** **Duane Reaugh** **Fee: \$10.00**

This course will focus on mobile devices from Apple to illustrate their capabilities and underlying concepts. In this course you will be shown how to set up these devices and be provided with a brief overview of the many applications (apps) available including the "Find My" app. Bring your iPad and/or iPhone along as well as your Apple ID and password.

Zoom	9/8/2020	Tuesday	10 am - Noon
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**iOS #2: iPhone: Getting to Know Your iPhone Seminar** **Duane Reaugh** **Fee: \$10.00**

This course will teach you how to get the most out of your Apple iPhone, including basic set up, making phone calls, and more advanced telephone features such as "Do Not Disturb" and, more importantly, how to stop all those robo calls. Bring your iPhone along as well as your Apple ID and password.

Zoom	9/15/2020	Tuesday	10 am - Noon
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**iOS #3: iPad/iPhone: Going Further with Built-in Apps Seminar** **Duane Reaugh** **Fee: \$10.00**

Pre-Req: Either iOS #1 or iOS #2 classes, or intermediate iOS user  
 Learn about the apps that were included with your iPhone/iPad; especially the Contacts, Calendar, Camera, Photos, and FaceTime Apps. Advanced settings will also be covered. Either "iOS1 - The Basics" or "IOS2: Getting to Know Your iPhone" class is a prerequisite. Bring your iPad and or iPhone as well as your Apple ID and password.

Zoom	9/22/2020	Tuesday	10 am - Noon
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**Class and Seminar Offerings**  
**Sep - Oct 2020**  
**( Continued )**

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**iOS #4: iPhone/iPad: Enhance with New Content** **Duane Reaugh** **Fee: \$10.00**

**Seminar.** Pre-Req: Either iOS #1 or iOS #2 classes

There are over 2 million apps available, over 26 million songs and millions of books that you can get for your iPhone/iPad. Learn how to search and download some of this great content from the App Store, the iTunes Store, and the iBooks store as well as how to check out eBooks from the Wake County Public Library. Bring your iPad and/or iPhone along as well as your Apple ID and password.

Zoom	9/29/2020	Tuesday	10 am - Noon
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**iOS #5: iPad: Introduction to iCloud** **Duane Reaugh** **Fee: \$10.00**

**Seminar.** Pre-Req: Either iOS #1 or iOS #2 classes

The iCloud service allows users to securely store personal computer files on Apple's iCloud servers and access them from multiple devices. It also lets you sync multiple devices, including your iPad, iPhone, iPod and PCs running Mac OS or Windows. Consider it a highly capable personal Internet hard drive! This class will show you how to set up an account and make the best use of the service. Bring your own iPad, iPhone or iPad Touch, your Apple ID & password.

Zoom	10/6/2020	Tuesday	10 am - Noon
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**iOS #6: iPhone/iPad: Getting to Know Siri** **Duane Reaugh** **Fee: \$10.00**

**Seminar.** Pre-Req: Intermediate device user

Siri is an Apple iPhone and iPad personal assistant app. It uses natural language to answer questions, make recommendations, and send requests to services such as OpenTable, Apple Maps, Settings and more. This seminar will describe this technology and how to best use it.

Zoom	10/13/2020	Tuesday	10 am - Noon
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**iOS #7: Taking, Editing & Sharing your iPhone/iPad Photos** **Duane Reaugh** **Fee: \$10.00**

**Seminar.** Pre-Req: Either iOS #1 or iOS #2 classes, or intermediate iOS user

Over 80% of all photos are taken on mobile devices. Most of those photos are still only on the device that was used to take them. This workshop will discuss the best way to take, edit and share those digital photos from your iPad/iPhone. Bring your iPad/iPhone and learn how to take, edit and share great photos.

Zoom	10/27/2020	Tuesday	10 am - Noon
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**Other Technology**

**Simplifying 5G & IoT** **(Intermediate Level)** **Fee: \$10.00**  
**Seminar – 2.5 hr.** Pre-Req. None. **Tom Ogburn**

Have you seen the TV ads for 5G and wondered what they were talking about? They tell us 5G is coming -- we better get ready. What are we supposed to do? How about IoT? Haven't heard much about that? It is a very important part of new technology coming with 5G. This seminar will leave you with a new appreciation of technology evolution over the next 5-10 years and how our technology lives may change.

Zoom	10/9/2020	Friday	10 - Noon
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**Class and Seminar Offerings**  
**Sep - Oct 2020**  
**( Continued )**

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**Chromebook – Introduction (Basic) Fee: \$10.00**  
**Seminar Pre-Req: None. Henry Spencer**

Chromebooks are a newer choice for users who do not need all of the functionality of a PC or Mac. If you just use a computer to surf the Web, do email, stream services such as Netflix, do not need desktop software that you install on a computer such as Microsoft Office, and you do not need to store a lot of files on your computer, a Chromebook is a good choice for you. Chromebooks are less expensive than PCs and Macs, easy to set up and use, and start up and shut down in seconds. They are very secure with built-in security, so you won't have to worry about getting viruses. This seminar will discuss the basics of how to buy and use a Chromebook and prepare users for a simpler, less expensive computing experience.

Zoom	10/28/2020	Wednesday	10 am – 12:30
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**History of Information and Computing (Intermediate Level) Fee: \$10.00**  
**Seminar Pre-Req: None Tom Ogburn**

Today we take all our information technology processing abilities and instant access to information for granted. This ability actually has evolved over thousands of years. Papyrus and ink were discovered around 2500 BC and the next 4500 years is packed full of many exciting inventions, machines, processes, and technologies that brings us to today. In this seminar you can take that exciting 4500 year trip in two hours. And develop a deeper appreciation of what we have today.

Zoom	9/22/2020	Tuesday	1:30 – 3:30
Zoom	10/20/2020	Tuesday	10 am - Noon

**Using Zoom as a Host/Presenter (Basic) Fee: Free**  
**Workshop Pre-Req: None. Workshop is open to anyone Tom Ogburn**

Zoom is currently one of the more popular video conferencing tools. This workshop will provide basic training to host Zoom presentations. It will cover setting up a Zoom account, scheduling a meeting, sending out the Invite, including a sample template. It will demonstrate how to manage attendees using various Zoom controls and features like – Waiting Room, Muting participants, etc. Will also demonstrate how to Share information and screen displays.

Zoom	9/10/2020	Thursday	1:30 – 3:30
Zoom	10/16/2020	Friday	1:30 – 3:30

**Using Zoom as a Participant (Basic) Fee: Free**  
**Workshop Pre-Req: None. Workshop is open to anyone Cynthia Gage**

Zoom is currently one of the more popular video conferencing tools. Video conferencing allows attendees from around the globe to see and talk to each other for meetings, classes, business, and family get-togethers. Whether you are using Zoom for online education or to chat with friends, this workshop will teach participants about Zoom features: how to log into Zoom, will explain on-screen controls to help users control their experience.

Zoom	9/18/2020	Friday	1:30 – 3:30
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**GENEALOGY COURSES**

**Ancestry.com #1: Genealogy Overview (Intermediate Level) Fee: \$10.00**  
**Seminar Pre-Req: Computer user, some internet browsing experience. Henry Spencer**

This seminar will provide an overview of the genealogy hobby including DNA testing and building a family tree. The instructor will demonstrate using **Ancestry.com**. Q/A included in class.

Zoom	9/9/2020	Wednesday	10 am – 12:30
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**Class and Seminar Offerings**  
**Sep - Oct 2020**  
**( Continued )**

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**Ancestry.com #2: Getting Started with Ancestry.com (Intermediate Level) Fee: \$10.00 Seminar** Pre-Req: Knowledgeable computer user, internet browsing experience **Henry Spencer**  
beginning/casual Ancestry.com user.

This seminar will explain how to create an account with **Ancestry.com** and how to get started building your family tree. It will include overviews of working with Hints ("green leaves") and using the Search feature. The instructor will demonstrate. Q/A included in class.

Zoom	9/17/2020	Thursday	10 am – 12:30
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**Ancestry.com #3: More Topics in Ancestry.com (Intermediate Level) Fee: \$10.00 Seminar** Pre-Req: Knowledgeable computer user, internet browsing experience, **Henry Spencer**  
beginning/casual Ancestry.com user.

This seminar will demonstrate more **Ancestry.com** topics building on the information covered in the **Getting Started with Ancestry.com** seminar. It will include demonstrations of working with other genealogy sites including **Find a Grave**. Other miscellaneous topics will be covered such as sharing your tree, working with Settings and the **Ancestry.com** Home screen. The instructor will demonstrate. Q/A included in class.

Zoom	9/23/2020	Wednesday	10 am – 12:30
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**Ancestry.com #4: Ancestry.com Workshop (Intermediate Level) Fee: \$10.00 Workshop** Pre-Req: Ancestry.com account; some internet browsing experience. **Henry Spencer**

This workshop is open to anyone who has a current **Ancestry.com** account, has some experience with **Ancestry.com** or has taken **Ancestry.com** #2 & #3. The workshop is presented as a forum to promote best practices, address students' questions, issues, problems and/or suggestions about using the **Ancestry.com** web site. Topics raised by students will be discussed in class. Students can bring their own devices or use a school PC. Instructor will lead the class with a demonstration of students' topic and/or students can demonstrate.

Zoom	10/21/2020	Wednesday	10 am – 12:30
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**Ancestry.com #5: Making Sense of Your Ancestry (Intermediate Level) Fee: \$10.00 DNA Test Results Henry Spencer Seminar**

Pre-Req: Knowledgeable computer user, experienced with internet browsing. This seminar is intended for students who have had their DNA tested by **Ancestry.com**. It will benefit students who either have an Ancestry tree linked to their test results, or have just had their DNA test completed and do not yet have a tree. Users without a tree can view their DNA results without having to pay for an Ancestry subscription. Students who already have a tree on Ancestry will already have an account. Subjects of seminar will cover ethnicity results, DNA match lists and techniques to find matched people in those lists. Instructor will demonstrate. Q/A included in class.

Zoom	10/14/2020	Wednesday	10 am – 12:30
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**Genealogy Series #1: Basic Genealogy Concepts (Basic) Fee: \$10.00 Workshop** Pre-Req: None. Workshop is open to anyone who is **Jennie Gunther**  
interested in genealogy and family history.

This session introduces genealogy basic concepts: how and where to start, basic recording forms, beginning the family tree, organizing manual and digital files, inventorying artifacts, local resources, and more. Bring a flash drive to copy handouts.

Zoom	10/6/2020	Thursday	1:30 – 3:30
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**Class and Seminar Offerings**  
**Sep - Oct 2020**  
**( Continued )**

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**Genealogy Series #2: Organizing Your Genealogy “Stuff” (Basic) Fee: \$10.00**  
**Workshop** Pre-Req: *Basic Genealogy Concepts* or equivalent experience. **Jennie Gunther**

This session will suggest various tools and techniques to organize the digital and manual “pile” of information generated by genealogy research, including color coding systems, numbering systems, file naming, basic recording forms, beginning the family tree, organizing manual and digital files, inventorying artifacts, local resources, and more. Bring a flash drive to copy handouts.

Zoom	10/8/2020	Thursday	1:30 – 3:30
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**Gen Series: Resources – Newspapers for Genealogy (Basic) Fee: \$10.00**  
**Part 1: Getting Started Cynthia Gage**

**Workshop** Pre-Req: None. Workshop is open to anyone interested in genealogy and family history. This session will cover what you can find in newspapers; how to find newspaper titles; which titles still exist for the locales and timeframes of your interest. Sites with digitized papers will be discussed. Features of *Chronicling America*, one of primary free sites for newspaper research, will be demonstrated.

Zoom	10/14/2020	Wednesday	1:30 – 3:30
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**Gen Series: Resources – Newspapers for Genealogy (Basic) Fee: \$10.00**  
**Part 2: Finding & Organizing Cynthia Gage**

**Workshop** Pre-Req: None. Workshop is open to anyone interested in genealogy and family history. This session builds on *Newspapers Part 1* and will cover other free websites for newspaper research. Strategies for increasing your success will be presented along with a method for organizing and tracking news articles. Features of *The Ancestor Hunt* will be discussed and demonstrated, along with adding newspaper articles to your *Ancestry.com* account.

Zoom	10/21/2020	Wednesday	1:30 – 3:30
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## LOCATION and INFORMATION

Classes will take place online via the Zoom app. Go to the SeniorTechEd website and register for your chosen class. Instructors will contact students with specific instructions and access links for the class. Your cooperation during this challenging period is much appreciated. We don't want you to miss out on this opportunity to continue your technology learning and to learn something new.

Course lists, class dates, and registration information are all available at:

- **NEW - Online** @ our website: [www.raleighseniorteched.org/schedule/](http://www.raleighseniorteched.org/schedule/): online registration & fee payment through PayPal or credit/debit card; or mailed check.
- **On our website:** [www.raleighseniorteched.org/schedule/](http://www.raleighseniorteched.org/schedule/): download/print forms to mail in with check to: Raleigh SeniorTechEd, 6300 Creedmoor Rd. #170-224, Raleigh, NC 27612
- **CALL** us at: **919-954-3688** (Leave a message and your call will be returned).
- **Attached** to this Schedule

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