

SeniorTechEd

Providing Technology Education for Adults

Class and Seminar Offerings
2021 Jan - Feb – Online ZOOM

Course Information: Raleigh Senior Tech Ed

919-954-3688

<https://www.RaleighSeniorTechEd.org>



Raleigh SeniorTechEd

Ages: Adult

Registration forms available:

- 1) **Online:** @ www.raleighseniorteched.org/schedule/ **NEW Online** process: direct payment through PayPal or credit/debit card. OR print a mail-in invoice &/or Registration Form. Completed forms can be mailed with check for class fee to: Raleigh SeniorTechEd – 6300 Creedmoor Rd. # 170-224 – Raleigh, NC 27612
- 2) **Call** SeniorTechEd @ **919-954-3688** (leave message with name, address & phone #) Ask for Registration form to be mailed to you.
- 3) **Attached** to this Schedule

Open Help Workshop

Currently there are **NO on-site** Workshops. Thank you for your cooperation during this challenging period.

Help Workshops – Got questions about using your PC/Laptop? Apple devices? Smart phones? Applications? Get **FREE** one-on-one assistance for a variety of technology challenges from our experienced volunteers. Just [CLICK HERE](#) to go the SeniorTechEd website to register for Help Workshop. An RSTE volunteer will contact you as soon as possible to address your technology question or problem. And it's all **FREE!**

Please check our website: www.raleighseniorteched.org/schedule/ for details/link to Zoom sessions.

Classes and Seminars **Registration Required**

All classes will be hosted on the **Zoom** app platform. Courses are based on Microsoft Windows 10 operating system, unless noted otherwise. Sessions are two hours in length unless noted otherwise.

PC System Windows Technology

Windows Backup

(Advanced Level)

Fee: \$10.00

Seminar Pre-Req: *Going Further with Your PC* or equivalent.

Tom Ogburn

Learn the importance of backing up your computer onto various storage devices. Students will learn how to automate regularly scheduled computer backups. Several methods of backing up data will be discussed.

Zoom	2/3/2021	Wednesday	1:30 – 3:30
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Apps

Google – More Than a Search Engine

(Intermediate Level)

Fee: \$10.00

Seminar Pre-Req: experience with internet browsing

Alice Jones

When you have a question about something or want to learn more about it, you might say, “I’ll Google it”. But there’s more to Google than just Search capabilities - this seminar will introduce you to many of the other apps and functions that are part of Google.

Zoom	1/22/2021	Friday	1:30 – 3:30
Zoom	2/12/2021	Friday	1:30 – 3:30

Class and Seminar Offerings

Jan - Feb 2021

(Continued)

Google Drive Seminar	(Intermediate Level)	Fee: \$10.00
Pre-Req: <i>None</i>		Henry Spencer
Google Drive is Google's cloud storage facility. This seminar will teach you how to use this popular capability where you can store your data for automatic backup, offload your hard drive and to use Google's free webs apps such as Docs and Sheets.		
Zoom	2/23/2021	Tuesday 1:30 – 3:30

Fun with Google Photos Seminar	(Intermediate Level)	Fee: \$10.00
Pre-Req: Experienced PC user.		Nell Kilmartin
Google Photos is a basic organizing, editing and sharing program which can be used on most devices. In this class a PC will be used with some with mention of the differences using the App for mobile devices.		
Zoom	1/29/2021	Friday 1:30 – 3:30

Using the Internet:

Cloud Computing - Introduction Seminar	(Advanced Level)	Fee: \$10.00
Pre-Req: <i>None</i> .		Tom Ogburn
Introduction to Cloud Computing is an overview of the basics of using the “Cloud” for data storage, document backup and utilizing cloud-based applications. Will discuss cloud vendor services like Microsoft's OneDrive, Google Drive, Dropbox, etc.		
Zoom	1/21/2021	Thursday 1:30 – 3:30

Apple Technology

iOS #1: iPad/iPhone: Introduction to the “Basics” Seminar	Duane Reaugh	Fee: \$10.00
This course will focus on mobile devices from Apple to illustrate their capabilities and underlying concepts. In this course you will be shown how to set up these devices and be provided with a brief overview of the many applications (apps) available including the “Find My” app. Bring your iPad and/or iPhone along as well as your Apple ID and password.		
Zoom	1/5/2021	Tuesday 10 am - Noon

iOS #2: iPhone: Getting to Know Your iPhone Seminar	Duane Reaugh	Fee: \$10.00
This course will teach you how to get the most out of your Apple iPhone, including basic set up, making phone calls, and more advanced telephone features such as " Do Not Disturb" and, importantly, how to stop all those robo calls. Bring your iPhone along as well as your Apple ID and password.		
Zoom	1/12/2021	Tuesday 10 am - Noon

iOS #6: iPhone/iPad: Getting to Know Siri Seminar	Duane Reaugh	Fee: \$10.00
Pre-Req: Intermediate device user.		
Siri is an Apple iPhone and iPad personal assistant app. It uses natural language to answer questions, make recommendations, and send requests to services such as OpenTable, Apple Maps, Settings and more. This seminar will describe this technology and how to best use it.		
Zoom	2/2/2021	Tuesday 10 am - Noon

Class and Seminar Offerings

Jan - Feb 2021

(Continued)

iOS #7: Taking, Editing & Sharing your iPhone/iPad Photos Duane Reaugh Fee: \$10.00

Seminar Pre-Req: iOS #1 *Introduction to the Basics* or iOS#2 *Getting to Know Your iPhone*.

Over 80% of all photos are taken on mobile devices. Most of those photos are still only on the device that was used to take them. This workshop will discuss the best way to take, edit and share those digital photos from your iPhone/iPhone. Bring your iPad/iPhone and learn how to take, edit and share great photos.

Zoom	2/9/2021	Tuesday	10 am - Noon
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Other Technology

Simplifying 5G & IoT

(Intermediate Level)

Fee: \$10.00

Seminar Pre-Req. None.

Tom Ogburn

Have you seen the TV ads for 5G and wondered what they were talking about? They tell us 5G is coming -- we better get ready. What are we supposed to do? How about IoT? Haven't heard much about that? It is a very important part of new technology coming with 5G. This seminar will leave you with a new appreciation of technology evolution over the next 5-10 years and how our technology lives may change.

Zoom	2/24/2021	Wednesday	1:30 – 3:30
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Browsers: Using Edge

(Intermediate Level)

Fee: \$15.00

2 sessions Pre-Req: *Getting Started* or equivalent.

Henry Spencer

Microsoft has come out with a totally **NEW** browser. This class provides a comprehensive tutorial on how to use this powerful and **FREE** Internet browser. The class includes a large and detailed manual which can also be used for reference.

Zoom	2/10/2021 & 2/16/2021	Wednesday & Tuesday	1:30 – 3:30
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History of Information and Computing

(Intermediate Level)

Fee: \$10.00

Seminar Pre-Req. None

Tom Ogburn

Today we take all our information technology processing abilities and instant access to information for granted. This ability actually has evolved over thousands of years. Papyrus and ink were discovered around 2500 BC and the next 4500 years is packed full of many exciting inventions, machines, processes, and technologies that brings us to today. In this seminar you can take that exciting 4500 year trip in two hours. And develop a deeper appreciation of what we have today.

Zoom	1/19/2021	Tuesday	10 - noon
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Using Zoom as a Host/Presenter

(Basic)

Fee: \$10.00

Workshop Pre-Req: None. **Workshop is open to anyone**

Tom Ogburn

Zoom is currently one of the more popular video conferencing tools. This workshop will provide basic training to host Zoom presentations. It will cover setting up a Zoom account, scheduling a meeting, sending out the Invite, including a sample template. It will demonstrate how to manage attendees using various Zoom controls and features like – Waiting Room, Muting participants, etc. Will also demonstrate how to Share information and screen displays.

Zoom	2/12/2021	Friday	10 - noon
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**Class and Seminar Offerings
Jan - Feb 2021
(Continued)**

GENEALOGY COURSES

Ancestry.com #1: Genealogy Overview (Intermediate Level) Fee: \$10.00
Seminar Pre-Req: Computer user, some internet browsing experience. **Henry Spencer**
 This seminar will provide an overview of the genealogy hobby including DNA testing and building a family tree. The instructor will demonstrate using **Ancestry.com**. Q/A included in class.

Zoom	1/5/2021	Tuesday	1:30 – 3:30
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Ancestry.com #2: Getting Started with Ancestry.com (Intermediate Level) Fee: \$10.00
Seminar Pre-Req: Knowledgeable computer user, internet browsing experience **Henry Spencer**
 beginning/casual Ancestry.com user.

This seminar will explain how to create an account with **Ancestry.com** and how to get started building your family tree. It will include overviews of working with Hints ("green leaves") and using the Search feature. The instructor will demonstrate. Q/A included in class.

Zoom	1/12/2021	Tuesday	1:30 – 3:30
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Ancestry.com #3: More Topics in Ancestry.com (Intermediate Level) Fee: \$10.00
Seminar Pre-Req: Knowledgeable computer user, internet browsing experience, **Henry Spencer**
 beginning/casual Ancestry.com user.

This seminar will demonstrate more **Ancestry.com** topics building on the information covered in the **Getting Started with Ancestry.com** seminar. It will include demonstrations of working with other genealogy sites including **Find a Grave**. Other miscellaneous topics will be covered such as sharing your tree, working with Settings and the **Ancestry.com** Home screen. The instructor will demonstrate. Q/A included in class.

Zoom	1/19/2021	Tuesday	1:30 – 3:30
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Ancestry.com #4: Ancestry.com Workshop (Intermediate Level) Fee: \$10.00
Workshop Pre-Req: Ancestry.com account; some internet browsing experience. **Henry Spencer**

This workshop is open to anyone who has a current **Ancestry.com** account, has some experience with **Ancestry.com** or has taken **Ancestry.com** #2 & #3. The workshop is presented as a forum to promote best practices, address students' questions, issues, problems and/or suggestions about using the **Ancestry.com** web site. Topics raised by students will be discussed in class. Students can bring their own devices or use a school PC. Instructor will lead the class with a demonstration of students' topic and/or students can demonstrate.

Zoom	1/26/2021	Tuesday	1:30 – 3:30
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Ancestry.com #5: Making Sense of Your Ancestry (Intermediate Level) Fee: \$10.00
DNA Test Results **Henry Spencer**

Seminar Pre-Req: Knowledgeable computer user, experienced with internet browsing.
 This seminar is intended for students who have had their DNA tested by **Ancestry.com**. It will benefit students who either have an Ancestry tree linked to their test results, or have just had their DNA test completed and do not yet have a tree. Users without a tree can view their DNA results without having to pay for an Ancestry subscription. Students who already have a tree on Ancestry will already have an account. Subjects of seminar will cover ethnicity results, DNA match lists and techniques to find matched people in those lists. Instructor will demonstrate. Q/A included in class.

Zoom	2/2/2021	Tuesday	1:30 – 3:30
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Class and Seminar Offerings
Jan - Feb 2021
(Continued)

Genealogy Series #2: Organizing Your Genealogy “Stuff” (Basic) Fee: \$10.00
Workshop Pre-Req: *Basic Genealogy Concepts* or equivalent experience. **Jennie Gunther**

This session will suggest various tools and techniques to organize the digital and manual “pile” of information generated by genealogy research, including color coding systems, numbering systems, file naming, basic recording forms, beginning the family tree, organizing manual and digital files, inventorying artifacts, local resources, and more. Bring a flash drive to copy handouts.

Zoom	2/1/2021	Monday	1:30 – 3:30
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Genealogy Series #5: Citing Your Sources (Intermediate) Fee: \$10.00
Workshop Pre-Req: Some experience working with genealogy or family history. **Jennie Gunther**

In real estate, it’s “Location – Location – Location”. In genealogy research it’s “Documentation - Documentation – Documentation“. This workshop will describe what genealogy sources are, the need to cite the sources used as documentation for genealogy research, and how to properly format the various types of citations, including web-based sources.

Zoom	2/22/2021	Monday	1:30 – 3:30
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Genealogy Series: Resources – Libraries & Archives (Basic) Fee: \$10.00
for Genealogists **Sue Olmsted**

Seminar Pre-Req: None. Workshop is open to anyone who is interested in genealogy and family history.

A variety of libraries and archives are available to visit in person or online to give genealogists a wealth of information to document their research. Each will have distinct types of records that can supply proofs for your research, background for your written family history or clues to where to search next.

Zoom	2/26/2021	Friday	1:30 – 3:30
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LOCATION and INFORMATION

Classes will take place online via the Zoom app. Go to the SeniorTechEd website and register for your chosen class. Instructors will contact students with specific instructions and access links for the class. Your cooperation during this challenging period is much appreciated. We don’t want you to miss out on this opportunity to continue your technology learning and to learn something new.

Course lists, class dates, and registration information are all available at:

- **NEW - Online** @ our website: www.raleighseniorteched.org/schedule/: online registration & fee payment through PayPal or credit/debit card; or mailed check.
- **On our website:** www.raleighseniorteched.org/schedule/: download/print forms to mail in with check to: Raleigh SeniorTechEd, 6300 Creedmoor Rd. #170-224, Raleigh, NC 27612
- **CALL** us at: **919-954-3688** (Leave a message and your call will be returned).
- **Attached** to this Schedule

Like us on Facebook



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RALEIGH SENIORTECHED CLASS REGISTRATION INSTRUCTIONS

To Register for Raleigh SeniorTechEd Classes

Please complete this form

Select the class(es) you would like to attend from the course schedule, available at various sites and online at <https://www.raleighseniorteched.org/>. Enter the class title, location, date and fee. Once all the information is entered, add the class fee amounts and enter the total in the **Total Fees** line. When completed, submit payment of the **Total Fees** amount by check, payable to **Raleigh SeniorTechEd**. Attach the check to this completed form and mail to the following address:

Raleigh SeniorTechEd
6300 Creedmoor Rd, #170-224
Raleigh, NC 27612

A few days later, you should receive a registration confirmation from Raleigh SeniorTechEd either by email or phone call. If there are questions or problems associated with your registration please call us at **919-954-3688** and one of our volunteers will return your call.

STUDENT INFORMATION

LAST NAME _____ FIRST NAME _____ MIDDLE INITIAL _____

EMAIL ADDRESS _____

CONTACT PHONE _____

POSTAL ZIP CODE _____

CLASS INFORMATION

CLASS TITLE	LOCATION	DATE	FEE
_____	ZOOM	_____	_____
_____	ZOOM	_____	_____
_____	ZOOM	_____	_____
_____	ZOOM	_____	_____

Payment of fees is required at the time of registration, payable by check.

Total Fees _____

THANK YOU for participating in Raleigh SeniorTechEd technology education events!